

# Sumner County Schools - SSO Annual Financial Report

(This form must be submitted to the director of schools/designee at the end of each school year – Pursuant to section 49-2-604, TCA)

School Year Ending June 30, 20\_\_\_\_\_ (school year that ended June 30)

Organization Name \_\_\_\_\_

President \_\_\_\_\_ Email \_\_\_\_\_

Treasurer \_\_\_\_\_ Email \_\_\_\_\_

1. Objectives and activities that were completed by the organization during the SY:

\_\_\_\_\_  
\_\_\_\_\_

2. SSO fund balance at the **beginning of the school year (July 1)**: \$ \_\_\_\_\_

3. Money raised during the school year (activities, donations received, fundraisers, etc.):

A. \_\_\_\_\_ \$ \_\_\_\_\_  
B. \_\_\_\_\_ \$ \_\_\_\_\_  
C. \_\_\_\_\_ \$ \_\_\_\_\_  
D. \_\_\_\_\_ \$ \_\_\_\_\_  
E. \_\_\_\_\_ \$ \_\_\_\_\_

**Total revenue for the school year** \$ \_\_\_\_\_

4. Money spent during the school year (purchases, donations made, activity expenses, etc.):

A. \_\_\_\_\_ \$ \_\_\_\_\_  
B. \_\_\_\_\_ \$ \_\_\_\_\_  
C. \_\_\_\_\_ \$ \_\_\_\_\_  
D. \_\_\_\_\_ \$ \_\_\_\_\_  
E. \_\_\_\_\_ \$ \_\_\_\_\_

**Total expenditures for the school year** \$ \_\_\_\_\_

5. Funds in the SSO account at **end of school year (June 30)**: \$ \_\_\_\_\_

6. Attach a copy of the SSO June 30<sup>th</sup> bank statement.

\*\* A separate sheet may be attached to show revenue and expenses if additional room is needed, or an accounting software is used to generate the financial report. SSO monthly financial review forms may also be included.

Prepared By: \_\_\_\_\_ Date \_\_\_\_\_  
(Name and Title of SSO representative )