#### 20170516-BOE HHS PRESS BOX RENOVATION

Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for Responses to an Invitation to Bid will be received by the Purchasing Department, 20170516-BOE for renovations to the football press box at Hendersonville High School until May 16, 2017 10:00 a.m. local time. Sealed bid responses will be opened at that time, taken under advisement and evaluated. Any specific questions should be directed to Joe Bibeau at 615-829-2410 (joe@eagle-ent.net) or Don Long at (615) 815-8347 (don.long@sumnerschools.org) Proposals are subject to the Board of Education's conditions and specifications, which are available from Janice Wright, Purchasing Coordinator (615) 451-5255. All bids can be viewed on line at www.sumnerschools.org; Invitation for Bids under Helpful Links at the bottom of the Home Page.

# BID FORM for Hendersonville High School Stadium Announcer & Press Box Renovation 123 Cherokee Road Hendersonville, Tennessee, 37075-3701

<u>Owner's Representative:</u> Sumner County Board of Education, Don Long, Sr. Project Manager 615-815-8347 <u>Project Manager:</u> Eagle Enterprises of TN LLC, Joseph C, Bibeau, Owner 615-829-2410

Contractor Name:	
Address:	
Telephone:	
E-mail Address:	
Contractor License Number:	
Workman's Compensation Policy #:	
Builder's Risk Insurance Policy #:	
NOTE: Copies of current insurance policies must be provided prior to starting work.	

# IMPORTANT NOTE: In order to assure all bids are equitably compared, the Contractor must submit his proposal on this form.

**LUMP SUM BID** shall include all material, labor, overhead, profit, permits, insurance, cleanup costs, etc. necessary to complete the job as specified herein & as shown on the attached drawings. The LUMP SUM BID shall <u>not</u> include cost for items identified as WORK BY OTHERS.

LUMP SUM BID:Phase 1 \$\_\_\_\_\_.00

**DRAWINGS INCLUDED:** 

PHASE 1: (Marked Up as Phase 1) Elrod Engineering #500.00386 - Sheet S1 Elrod Engineering #500.00386 - Sheet S2

# **Specification for Announcer & Press Box Renovation**

<u>GENERAL</u> – All work must comply with all local, state, & national codes at no additional cost to the Owner. Installation of material shall be installed to the material manufacturer's recommendations &/or specifications unless written deviation is obtained from the Project Manager. All work shall be completed in a professional and workmanlike manner.

All trade specific permits will be applied for and paid for by the Contractor. The Contractor will provide & pay for the Building Permit.

### **SPECIAL CONDITIONS:**

1) The Owner shall have the right to inspect all concealed work before it is covered (i.e., rebar, forming, insulation, foundation sealing, rough plumbing and wiring, etc.). If the Owner, or Project Manager, does not respond within 48 hours of written notification, the Contractor may proceed.

2) The Contractor shall specify all critical materials selection decision dates, if any, within 1 week after award of the contract. The completion date should not exceed August 1, 2017.

3) Payments will be made on a progressive monthly basis. Monthly invoices should include a breakdown of the invoice in % complete by subcontract & by major self-performed activity. Payments will not be made until all Lien Releases are received from subcontractors for payments previously paid. All pay applications shall be submitted to the Project Manager for review and certification. The Project Manager shall then submit to the Owner for payment processing. The Final Payment will not be released until the Owner receives lien releases for all work and all materials supplied by significant contractors & suppliers and a Notice of Completion has been filed with the local governing authority.

4) All materials and debris generated by this Contractor's construction activity shall be removed from the site by this Contractor

WORK BY OTHERS: Structural steel footings

### WORK INCLUDED - PHASE 1:

Fabricate and install structural steel columns and main support beam as shown on Elrod Engineering Job #500.00386, sheet S1 & S2 as marked up for Phase 1. Provide non-shrink base plate grout as shown on drawings. Cut & temporarily roll back drip protection membrane at ceiling to install beam. Re-attach membrane to beam upon completion to maintain drip protection.

#### NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Coordinator in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until **2:00 P.M. Local Time Tuesday MAY 16, 2017** for **20170516-BOE Press Box** at which time the sealed bid responses will be opened, taken under advisement and evaluated. *BIDS WILL BE POSTED ON www.sumnerschools.org* 

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#### **GENERAL REQUIREMENTS AND CONDITIONS**

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.

2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.

3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.

4. The Owner or Owner's designee shall approve partial payments, submitted as monthly payment applications, provided work completed is satisfactory. Terms will be net 30 days.

5. Payment will not be made until the said **Press Box Phase 1** has been inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education for Partial and Final Payments.

6. Responses submitted must be in a sealed envelope and marked on the outside as follows:

#### RESPONSE: HHS Press Box Phase One DEADLINE: May 16, 2017 2:00 P.M. LOCAL TIME

7. Facsimile responses will not be considered.

8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.

9. Prices quoted on the response (if any) are to be considered firm and binding for sixty (60) days.

10. No purchase or contract is authorized or valid until the issuance of a Board Purchase Order in accordance with Board Policy. No Board Employee is authorized to purchase equipment, supplies or services prior to the issuance of such a Purchase Order.

11. Any deviation from these stated terms, specifications and conditions must be coordinated with and approved in writing by the Purchasing Coordinator, Janice Wright (615) 451-5255.

12. All bids that exceed \$25,000 must have the Company Name, License Number, Expiration Date thereof and License Classification of Contractor listed on outside of sealed envelope as required by State of Tennessee Code Annotated 62-6-119.

13. The awarded bidder will be required to post a performance and payment bond in the amount of 25% of the contract price **if it exceeds \$100,000** as stated by State of Tennessee Code Annotated 12-4-201.

14. If the project cost in excess of \$25,000 a performance bond must be secured by the requesting party in an amount equal to the market improvement value.

## Sumner County Schools Press Box Renovation

#### **GENERAL SCOPE OF WORK**

**A.** Provide all equipment and materials, and do all work necessary structural improvements for future renovations the Football Press Box. The existing Press Box is located atop the home side bleachers of the football filed for Hendersonville High School, 123 Cherokee Road, Hendersonville TN 37075.

**B.** This project is being primarily funded through revenue provided by the Commando Football Parent Booster Club. This project is divided into two phases:

- Phase One is to provide the structural basis for the press box
- Phase Two is reserved for a future separate project for the construction of the press box.

#### 1.1 SUBMITTALS

#### A. Signed Bid Form

#### **B. References**

Bidder shall submit references of no less than three previous clients, including full contact information, which shall be included with the bid.

#### **1.2 QUALITY ASSURANCE**

**A.** A one-year warranty backed by the selected bidder for materials and workmanship will be required. The warranty date shall begin upon a Notice of Substantial Completion being provided from the Owner to the selected Bidder.

B. All local codes will govern.

#### 1.3 PRE-BID MEETING

**A.** A non-mandatory pre-bid meeting will be held on Thursday, March 30, 2017 at 2:00 P.M. local time at the football stadium of Hendersonville High School located at 123 Cherokee Road, Hendersonville TN 37075.

#### **1.4 PROJECT SCHEDULE**

- A. If an acceptable bid(s) is received, a recommendation will be made to the Sumner County Board of Education for approval at their May 16, 2017 regular meeting. If approved, a notice to proceed will be provided to the successful bidder upon the execution of AIA Document A101-2007 Standard Form Agreement Between Owner and Contractor document, any required bonds as specified herein, and Certificate of Liability Insurance are provided to the Owner.
- **B.** Project completion shall be on, or before, August 1, 2017. Liquidated damages in the amount of \$500 per day shall be assessed for every day past the project completion date not approved in writing by the owner.



