

Invitation to Bid

Pavement Rehabilitation: Sealing and Striping Projects

20160930- CO

Responses to an Invitation to Bid will be received by the Purchasing Coordinator, Sumner County Board of Education, and 1500 Airport Road, Gallatin, TN 37066 for PAVEMENT REHABILITATION: SEALING AND STRIPING PROJECTS until 10:00 a.m. local time Friday September 30, 2016. Bid responses will be opened at that time, taken under advisement and evaluated. Should you have any question please contact Kim Ark at 615-452-3604 All proposals are subject to the Board of Education's conditions and specifications which are available from Vicky Currey, Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at www.sumnerschools.org. www.sumnertn.org

PROPOSAL REQUEST

**Sumner County Administration Building
Sumner County Animal Control
Rehabilitation Building
Gallatin Health Department
Portland Health Department
Odoms Bend Sheriff**

Pavement Rehabilitation Projects



**SUMNER COUNTY GOVERNMENT
SUMNER COUNTY, TENNESSEE**

Bid 20160930-CO

Advertisement Date: September 18, 2016

Deadline: September 30, 2016 at 10:00 am

Introduction

Sumner County Government is hereby requesting a proposal for pavement rehabilitation projects. Sumner County is requesting proposals for the following locations:

- 1) Coal Tar Pitch Emulsion Pavement Sealant and striping of parking lot and drives at the Sumner County Administration Building & Archives in Gallatin, 355 N. Belvedere Drive, Gallatin, Tennessee 37066
- 2) Coal Tar Pitch Emulsion Pavement Sealant and striping of parking lot and drives at the Sumner County Animal Control, 1033 Union School Rd., Gallatin, Tennessee 37066
- 3) Coal Tar Pitch Emulsion Pavement Sealant and striping of parking lot and drives at the TN Rehab Center, 1019 Union School Rd., Gallatin, Tennessee 37066
- 4) Coal Tar Pitch Emulsion Pavement Sealant and striping of parking lot and drives at the Gallatin Health Department, 1005 Union School Rd., Gallatin, Tennessee 37066
- 5) Coal Tar Pitch Emulsion Pavement Sealant and striping of parking lot and drives at the Portland Health Department, 214 W. Longview, Portland, Tennessee 37148
- 6) Coal Tar Pitch Emulsion Pavement Sealant and striping of parking lot and drives at the Odoms Bend Sheriff's Building, 501 Odoms Bend, Gallatin Tennessee 37066

See attached specification for Coal Tar Pitch Emulsion Pavement Sealant of parking areas. Some repair and patch work of areas may be necessary prior to sealing and striping.

Sumner County reserves the right to award each proposal individually.

General Information

I. Proposal Package

All sealed proposal packages must include all of the following. Any sealed proposals shall be rejected as a non-conforming bid if any applicable item is missing.

- Three (3) complete copies of proposal
- Evidence of a valid State of Tennessee Business License and/or Sumner County Business License is required to be eligible to bid
- You must be licensed in your respective field at the time you bid and evidence of such compliance must be included in the bid or it may be rejected
- Evidence of compliance with the Sumner County Government's Insurance Requirements, if work is performed on Sumner County Property
- Signed and completed Statement of Non-Collusion (Attachment 1)
- Properly completed Internal Revenue Service Form W-9
- Evidence of a company's safety program and, if supported, a drug testing program (Attachment 2) Drug-Free Workplace Affidavit
- If bid is in excess of \$25,000, a certification of non-debarment must be completed (Attachment 3) Certification Regarding Debarment, Suspension, and Other Responsibility Matters
- Certification By Contractor (Attachment 4)

The license requirements stated above applies to **every** requested project and to **all** bid responders, and shall include the following information on the outside of the bid envelope.

- 1) Name of company and principal owner, business license number, expiration date, and

- license classification
- 2) In addition to item (1) the same is applicable to masonry contractors if the work performed > \$100,000.00
 - 3) In addition to item (1) the same is applicable to HVAC, electrical, plumbing, or A/C contractors if the work performed > \$25,000.00
 - 4) In addition to item (1) the same is applicable plus the department of environment and conservation license number and classification, applicable to geothermal contractors if the work performed is > \$25,000.00
 - 5) If the prime contractor performs the masonry portion of the project, or any of the above listed contractor skill sets, and the work performed > \$100,000.00, it must be so designated
 - 6) Only one (1) contractor in each classification listed shall be written on the bid envelope

NEW VENDORS

1. To comply with Internal Revenue Service requirements, all vendors who perform any type of service are required to have a current IRS Form W-9 on file with the Sumner County Finance Department. At the time of requisition, the individual requesting a purchase order or disbursement will be informed if it is a new vendor and if a form W-9 is required. If form W-9 is required for a new vendor, the elected official or department head shall forward a completed form W -9 to the finance department. It can be obtained from the finance department, Sumner County's web site, or the Internal Revenue Service's website at www.irs.gov.
2. To comply with the **Tennessee Lawful Employment Act**, non-employees (individuals hired as independent contractors) must have on file any two (2) of the following documents.
 - Valid Tennessee driver license or photo ID issued by department of safety
 - Valid out-of-state driver license
 - U.S. birth certificate
 - Valid U.S. passport
 - U.S. certificate of birth abroad
 - Report of birth abroad of a U.S. citizen
 - Certificate of citizenship
 - Certificate of naturalization
 - U.S. citizen identification card
 - Valid alien registration documentation or proof of current immigration registration

In addition, for all vendors with annual purchases in excess of \$50,000 (if a business license is required), a business license must be on file in the finance department, or the requisitioner must submit a copy with the purchase order requisition form or the payment requisition form, as applicable.

II. Responses

- Proposal must include point-by-point responses to the RFP.
- Proposal must include a list of any exceptions to the requirements.
- Proposal must include the legal name of the vendor and must be signed by a person or persons legally authorized to bind the vendor to a contract.
- If applicable, proposal must include a copy of the contract(s) the vendor will submit to be signed.
- Any and all proposal requirements must be met prior to submission.

- The bidder understands and accepts the non-appropriation of funds provision of the Sumner County Government.
- If noted in the section “proposal requirements” or later requested, the contractor will be required to provide a reference list of clients that have a current contract for services with their company.

III. Clarification and Interpretation of RFP

The words “must” and “shall” in this Request for Proposal indicate mandatory requirements. Taking exception to any mandatory requirement shall be grounds for rejection of the proposal. There are other requirements that Sumner County Government considers important but not mandatory. It is important to respond in a concise manner to each section of this document and submit an itemized list of all exceptions.

In the event that any interested vendor finds any part of the listed specifications, terms, or conditions to be discrepant, incomplete, or otherwise questionable in any respect, it shall be the responsibility of the concerned party to notify Sumner County, via email at purchasing@sumnertn.org, of such matters immediately upon receipt of this Request for Proposal. All questions must be received a minimum of five days before proposal’s “deadline”. All responses to inquiries will be posted on the Sumner County website (<http://www.sumnertn.org/>) under “Bids

IV. Proposal Guarantee

Vendors must guarantee that all information included in their proposal will remain valid for a period of **90 days** from the date of proposal opening to allow for evaluation of all proposals.

V. Related Costs

Sumner County Government is not responsible for any costs incurred by any vendor pursuant to the Request for Proposal. The vendor shall be responsible for all costs incurred in connection with the preparation and submission of its proposal.

VI. Insurance Requirements and Liability

Each bidder or respondent to the RFP who may have employees, contractors, or agents working on Sumner County properties shall provide copies of current certificates for general and professional liability insurance and for workers' compensation of a minimum of \$250,000. The owner or principal of each respondent must also be insured by workers' compensation if they perform any of the services on Sumner County properties. There will be no exceptions to the insurance requirement.

VII. Bond Requirements

Per State statute, Sumner County requires a performance bond, or bank letter of credit, for any **construction** projects that exceed \$25,000 upon bid award.

VIII. Payment Terms

Payment terms shall be specified in the bid response, including any discounts for early payment. All payments, unless agreed upon differently, will be after receipt of service or product and Sumner County’s approval of conformance with specifications. The Sumner County Finance Department does not allow the practice of picking up checks in person.

IX. Deadline

Sealed proposals will be accepted until **Friday, September 30, 2016 @ 10:00 am**. Proposals received after that time will be deemed invalid and returned unopened to the vendor. Vendors mailing proposal packages must allow sufficient time to ensure receipt of their package by the time specified. There will be no exceptions. Proposals will be opened and read aloud. The reading of the bids will begin at 10:00 A.M. CST.

X. Withdrawal or Modification of Proposal

A withdrawn proposal may be resubmitted up to the time designated for the receipt of proposals provided that it fully conforms to the same general terms and requirements.

XI. Package

The package containing the proposal must be sealed and clearly **marked "Pavement Rehabilitation Projects PROPOSAL AND DO NOT OPEN"** on the outside of the package.

Responses must be hand delivered or mailed to the following address:

Sumner County Board of Education
1500 Airport Road
Gallatin, TN 37066
Attn: Purchasing Supervisor

XII. Right to Seek a New Proposal

Sumner County reserves the right to accept or reject any and all proposals for any reason. Proposals will be awarded to the best overall respondent as determined by that which is in the best interests of Sumner County.

XIII. Procedures for Evaluating Proposals and Awarding Contract

In comparing the responses to this RFP and making awards, Sumner County may consider such factors as quality and thoroughness of a proposal, the record of experience, the references of the respondents, and the integrity, performance, and assurances in the proposal in addition to that of the proposal price.

- Proposals will be examined for compliance with all requirements set forth herein.
- Proposals that do not comply shall be rejected without further evaluation.
- Proposals will be subjected to a technical analysis and evaluation.
- Oral presentations and written questions for further clarifications may be required of some or all vendors.

XIV. Discussions

Discussions may be conducted with the vendors which have submitted proposals determined to be reasonably likely of being considered for selection to assure a full understanding of and responsiveness to the RFP requirements. Every effort shall be afforded to assure fair and equal treatment with respect to the opportunity for discussion and/or revision of their respective proposals. Revisions may be permitted after the submission and prior to the award for the purpose of obtaining the best offers.

XV. Open Records

After the bid is awarded, all proposals will be subject to the provisions of the Tennessee Open Records Act,

and the proposals will be available to the public upon written request.

Summary information on bids submitted will be posted on the Sumner County website at <http://www.sumnertn.org/> under "Bids" link.

XVI. Assignment

Neither the vendor nor Sumner County may assign this agreement without prior written consent of the other party.

XVII. Liabilities

The vendor shall indemnify Sumner County Government against liability for any suits, actions, or claims of any character arising from or relating to the performance under this contract by the vendor or its subcontractors.

Sumner County Government has no obligation for the payment of any judgment or the settlement of any claim made against the vendor or its subcontractors as a result of obligations under this contract.

XVIII. Tax Status

Sumner County is tax exempt.

XIX. Invoicing

Invoices are to be submitted to:

Sumner County Government
Attn: Kim Ark
355 North Belvedere Drive
Room 102
Gallatin, TN 37066

The vendor must provide an invoice(s) detailing the terms and amounts due and the dates due. All invoices shall indicate payment terms and any prepayment discounts.

XX. Contract Nullification

Sumner County Government may, at any time, nullify the agreement if, in the judgment of Sumner County Government, the contractor(s) has failed to comply with the terms of the agreement. In the event of nullification, any payment due in arrears will be made to the contractor(s), but no further sums shall be owed to the contractor(s). The agreement between Sumner County and the contractor(s) is contingent upon an approved annual budget allotment, and is subject, with thirty (30) days notification, to restrictions or cancellation if budget adjustments are deemed necessary by Sumner County Government.

XXI. Applicable Law

Sumner County, Tennessee is an equal opportunity employer. Sumner County does not discriminate towards any individual or business on the basis of race, sex, color, age, religion, national origin, disability or veteran status.

The successful contractor(s) agrees that they shall comply with all local, state, and federal law statutes, rules, and regulations including, but not limited to, the Rehabilitation Act of 1973 and the Americans with Disabilities Act.

In the event that any claims should arise with regards to this contract for a violation of any such local, state, or federal law, statutes, rules, or regulations, the provider will indemnify and hold Sumner County harmless for any damages, including court costs or attorney fees, which might be incurred.

Any contract will be interpreted under the laws and statutes of the state of Tennessee.

Sumner County does not enter into contracts which provide for mediation or arbitration.

Any action arising from any contract made from these specifications shall be brought in the state courts in Sumner County, Tennessee or in the United States Federal District Court for the Middle District of Tennessee.

Additionally, it is a violation of state statutes to purchase materials, supplies, services, or any other item from a vendor that is a commissioner, official, employee, or board member that has any financial or beneficial interest in such transaction.

XXII. Specific Proposal Requirement Details

All respondents shall conduct a site visit to the locations prior to submitting a proposal price.

Respondents shall be totally responsible for all measurements to ensure pricing accuracy.

A project location aerial map is attached to this proposal request for each proposed location.

Sumner County reserves the right to award each proposal individually.

Project work must be completed no later than December 15, 2016.

Contractor shall restore existing lawn, landscaping, sidewalks and buildings to their original condition. Extreme care must be taken to avoid spraying materials or coatings onto other areas such as curbs, walks, vegetation, etc. The contractor shall be responsible for the correction of any damage incurred as a result of the performance of the contract.

If possible, work should be coordinated on days that the facilities are closed or coordinated with county to complete the scope of work on days the office have less traffic from public. Contractor shall account for coordination with the County regarding the project schedule. Hours of operation are listed in proposal packet.

Respondent shall provide a list of job references for similar projects completed in past three years, see form in proposal packet.

Sealing and Striping parking areas:

Project Addresses:

Sumner County Administration Building & Archives, 355 N. Belvedere Drive, Gallatin, Tennessee 37066

Sumner County Animal Control, 1033 Union School Rd., Gallatin, Tennessee 37066

TN Rehab Center, 1019 Union School Rd., Gallatin, Tennessee 37066

Gallatin Health Department, 1005 Union School Rd., Gallatin, Tennessee 37066

Portland Health Department, 214 W. Longview, Portland, Tennessee 37148

Odoms Bend Sheriff's Building, 501 Odoms Bend, Gallatin Tennessee 37066

Scope of Work:

Buildings will be open to the public; work shall be coordinated with County. Contractor may have to phase construction schedule or complete some work when building traffic is less or building closed. Contractor shall account for coordination with the County regarding the project schedule. See project notes regarding hours of operation.

Barricade off the lot using cones and barricades for safety

Remove bumper blocks and reset all bumper blocks

See attached specification for Coal Tar Pitch Emulsion Pavement Sealant of parking areas, **repair and patch areas if necessary prior to sealing and striping.**

Provide industry standard paint for parking lot striping and stripe according to standard vehicle size requirements, QUICK DRY TRAFFIC MARKING PAINT (WHITE): Subsection 910.05, current edition of the standard specifications of the Tennessee Department of Transportation (TDOT).

All parking area pavement markings shall be repainted

Respondents shall be responsible for cleanup. All parking areas and site shall be cleaned up.
Respondents shall be totally responsible for all measurements to insure pricing accuracy

Proposal price shall be all inclusive for necessary labor, materials, and any other charges

Respondents shall state the length of time necessary to complete this project

Respondents shall be responsible for coordinating work to be completed with Kim Ark

Respondents shall include a full description of the length and terms/conditions of the warranty

Respondents shall include required number of ADA accessible spaces. Respondents shall include any necessary ramps to meet ADA requirements.

Sumner County reserves the right to award each proposal individually

Hours of Operation:

Sumner County Administration Building

- Monday through Friday 8:00 am -4:30 pm
- On Fridays Drive-Thru Window is open until 5:15 pm, allow for employees to leave until 6:00 pm
- Note to Contractor: For Sumner County Administration Building, no work can be performed between October 19, 2016 and November 3, 2016 due to early voting schedule. Preferably no work can be performed the last week of the month or first few days of the month, due to high traffic at Clerk's office. Schedule can be coordinated with County.

Sumner County Animal Control

- Tuesday through Saturday 9:00 am – 6:00pm
- Preferable for work to be completed on Monday, striping could be completed on a Tuesday if necessary. Schedule can be coordinated with County.

TN Rehabilitation Building

- Monday through Friday 8:00 am – 4:30pm
- Work can be completed during week, but schedule will need to be coordinated with County. The building does have training and bus drop-off, so will need to coordinate work with County.

Gallatin Health Department

- Monday through Friday 8:00 am – 4:30pm
- Schedule to be coordinated with County.

Portland Health Department

- Monday through Friday 8:00 am – 4:30pm
- Schedule to be coordinated with County.

Odoms Bend Sheriff's Building

- Monday through Friday
- Contractor will need to coordinate with training staff at facility to schedule work and complete work on days that traffic/training is not as heavy.

List of Job References:

Project Name/Location: _____

Agency/Department: _____

Dates of Project: _____ Dollar Value: _____

Project Manager/Contact at Agency: _____

Phone: _____ Email: _____

Project Name/Location: _____

Agency/Department: _____

Dates of Project: _____ Dollar Value: _____

Project Manager/Contact at Agency: _____

Phone: _____ Email: _____

Project Name/Location: _____

Agency/Department: _____

Dates of Project: _____ Dollar Value: _____

Project Manager/Contact at Agency: _____

Phone: _____ Email: _____

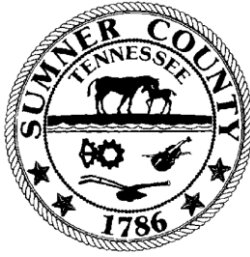
Project Name/Location: _____

Agency/Department: _____

Dates of Project: _____ Dollar Value: _____

Project Manager/Contact at Agency: _____

Phone: _____ Email: _____



**SEALING AND STRIPING
Sumner County Administration Building & Archives
BID FORM**

Date Submitted _____

TO: Sumner County, TN

I, _____
(Representative's Name) (Representative's Signature)
Of _____

Name of Company _____ Address _____ City _____ Zip _____
_____ Hereby submit our bid for the sealing and striping of

(Phone) _____
the Sumner County Administration Building & Archives parking lot and drives in accordance with the specifications and instructions set forth in these bid documents.

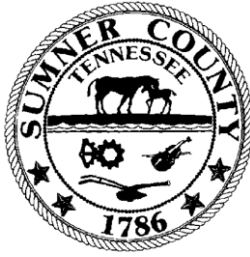
	ITEM	QUANTITY	AMOUNT
1)	Preparation Sweeping, Cleaning, Barricades, Bumper block removal And installation	LS	_____
2)	Coal Tar Pitch Emulsion Pavement Sealant per spec	LS	_____
3)	Striping	LS	_____
			TOTAL _____

Length of time necessary to complete this project: _____

Description of the length and terms/conditions of the warranty: _____

Submitted By:

Authorized Signature _____ Date: _____



**SEALING AND STRIPING
Sumner County Animal Control
BID FORM**

Date Submitted _____

TO: Sumner County, TN

I, _____
(Representative's Name) (Representative's Signature)

Of _____
Name of Company Address City Zip
_____ Hereby submit our bid for the sealing and striping of

(Phone) _____
the Sumner County Animal Control parking lot and drives in accordance with the specifications and instructions set forth in these bid documents.

	ITEM	QUANTITY	AMOUNT
1)	Preparation Sweeping, Cleaning, Barricades, Bumper block removal And installation	LS	_____
2)	Coal Tar Pitch Emulsion Pavement Sealant per spec	LS	_____
3)	Striping	LS	_____

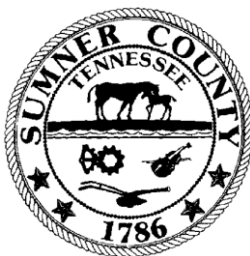
TOTAL _____

Length of time necessary to complete this project: _____

Description of the length and terms/conditions of the warranty: _____

Submitted By:

Authorized Signature _____ Date: _____



**SEALING AND STRIPING
TN Rehabilitation Center
BID FORM**

Date Submitted _____

TO: Sumner County, TN

I, _____
(Representative's Name) (Representative's Signature)

Of _____
Name of Company Address City Zip

_____ Hereby submit our bid for the sealing and striping of

(Phone) _____

the TN rehabilitation center parking lot and drives in accordance with the specifications and instructions set forth in these bid documents.

	ITEM	QUANTITY	AMOUNT
1)	Preparation Sweeping, Cleaning, Barricades, Bumper block removal And installation	LS	_____
2)	Coal Tar Pitch Emulsion Pavement Sealant per spec	LS	_____
3)	Striping	LS	_____

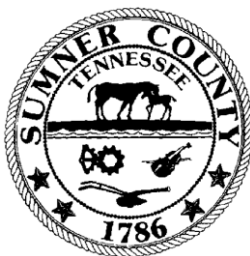
TOTAL _____

Length of time necessary to complete this project: _____

Description of the length and terms/conditions of the warranty: _____

Submitted By:

Authorized Signature _____ Date: _____



**SEALING AND STRIPING
Gallatin Health Department
BID FORM**

Date Submitted _____

TO: Sumner County, TN

I, _____
(Representative's Name) (Representative's Signature)

Of _____
Name of Company Address City Zip

_____ Hereby submit our bid for the sealing and striping of
(Phone)

the Gallatin Health Department parking lot and drives in accordance with the specifications and instructions set forth in these bid documents.

	ITEM	QUANTITY	AMOUNT
1)	Preparation Sweeping, Cleaning, Barricades, Bumper block removal And installation	LS	_____
2)	Coal Tar Pitch Emulsion Pavement Sealant per spec	LS	_____
3)	Striping	LS	_____

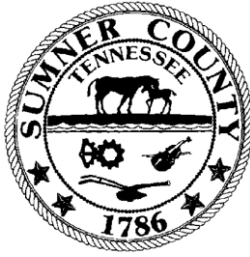
TOTAL _____

Length of time necessary to complete this project: _____

Description of the length and terms/conditions of the warranty: _____

Submitted By:

Authorized Signature _____ Date: _____



**SEALING AND STRIPING
Portland Health Department
BID FORM**

Date Submitted _____

TO: Sumner County, TN

I, _____
(Representative's Name) (Representative's Signature)

Of _____
Name of Company Address City Zip
_____ Hereby submit our bid for the sealing and striping of

(Phone) _____
the Portland Health Department parking lot and drives in accordance with the specifications and instructions set forth in these bid documents.

	ITEM	QUANTITY	AMOUNT
1)	Preparation Sweeping, Cleaning, Barricades, Bumper block removal And installation	LS	_____
2)	Coal Tar Pitch Emulsion Pavement Sealant per spec	LS	_____
3)	Striping	LS	_____

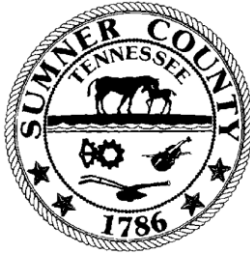
TOTAL _____

Length of time necessary to complete this project: _____

Description of the length and terms/conditions of the warranty: _____

Submitted By:

Authorized Signature _____ Date: _____



**SEALING AND STRIPING
Odoms Bend Sheriff Building
BID FORM**

Date Submitted _____

TO: Sumner County, TN

I, _____
(Representative's Name) (Representative's Signature)

Of _____
Name of Company Address City Zip
_____ Hereby submit our bid for the sealing and striping of

(Phone) _____
the Odoms Bend Sheriff Building parking lot and drives in accordance with the specifications and instructions set forth in these bid documents.

	ITEM	QUANTITY	AMOUNT
1)	Preparation Sweeping, Cleaning, Barricades, Bumper block removal And installation	LS	_____
2)	Coal Tar Pitch Emulsion Pavement Sealant per spec	LS	_____
3)	Striping	LS	_____

TOTAL _____

Length of time necessary to complete this project: _____

Description of the length and terms/conditions of the warranty: _____

Submitted By:

Authorized Signature _____ Date: _____

XXII. Termination of Agreement

Either party to this agreement shall have the right to terminate this agreement upon a 30 day written notice. Both parties shall be liable for payments or services due prior to the date of termination, but no further fees shall be due or payable after the notice of termination is received.

ATTACHMENT 1

STATEMENT OF NON-COLLUSION

The undersigned affirms that they are dully authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

Company _____

Address _____

Phone _____

Fax _____

Respondent (Signature) _____

Respondent (Print Name and Title) _____

Authorized Company Official (Print Name) _____

ATTACHMENT 2

DRUG-FREE WORKPLACE

Sumner County Government is committed to maintaining a safe and productive work environment for its employees and to providing high quality service to its citizens. The goal of this policy is for Sumner County employees and contractors to remain, or become and remain, drug-free. Abuse and dependency on alcohol and/or drugs can seriously affect the health of employees, contractors and citizens, jeopardize personal safety, impact the safety of others and impair job performance.

Drug-Free Workplace Act of 1988 – Sumner County Government is governed by the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D).

Omnibus Transportation Employee Testing Act of 1991 – Sumner County Government is governed by the Omnibus Transportation Employee Testing Act of 1991 (Pub. L. 102-143, Title V).

Right to an Alcohol and Drug-Free Workplace - Employees have the right to work in an alcohol and drug-free environment and to work with persons free from the effects of alcohol and/or drugs.

Required Alcohol and Drug Tests - Alcohol and drug testing for safety sensitive employees shall be in accordance with the provisions contained in the Sumner County Alcohol and Drug Policy adopted by departments which have safety sensitive positions.

Contracts – Any contractors providing goods or services to Sumner County must comply with all State and Federal drug free workplace laws, rules and regulations and so certify this compliance by completion of the DRUG-FREE WORKPLACE AFFIDAVIT (attached page 2).

DRUG-FREE WORKPLACE AFFIDAVIT (page 2)

STATE OF _____
COUNTY OF _____

The undersigned, principal officer of _____, an employer of five (5) or more employees contracting with Sumner County, TN to provide goods or services, hereby states under oath as follows:

1. The undersigned is a principal officer of _____ (hereinafter referred to as the "Company") and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit because it shall be receiving pay pursuant to a contract with the state or any local government to provide goods or services.
3. The Company is in compliance with all State and Federal Laws, Rules and Regulations requiring a drug-free workplace program.
Further affiant saith not.

Principal Officer: _____

STATE OF _____

COUNTY OF _____

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____, 20____.

Notary Public

My commission expires: _____

ATTACHMENT 3

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in transactions under federal non-procurement programs by any federal department or agency;

Have not, within the three year period preceding the proposal, had one or more public transactions (federal, state, or local) terminated for cause or default; and

Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) and have not, within the three year period preceding the bid, been convicted or had a civil judgment rendered against it

A. For the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (federal, state, or local) or a procurement contract under such a public transaction;

B. For the violation of federal or state antitrust statutes, including those proscribing price fixing between competitors, the allocation of customers between competitors, or bid rigging; or

C. For the commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to five years, or both.

Name of Participant Agency: _____

Name and Title of Authorized Representative: _____

Signature of Authorized Representative: _____ Date: _____

____ I am unable to certify to the above statement. Attached is my explanation.

ATTACHMENT 4

CERTIFICATION BY CONTRACTOR

I, the undersigned, certify that on behalf of Contractor, I am authorized to attest and obligate the above certification and to legally bind Contractor to these terms, conditions and obligations.

_____ Title

_____ Name

_____ Date

_____ Witness

The Product name is Coal Tar Pitch Emulsion Pavement Sealant.

This product is a clay-stabilized, fuel resistant coal tar emulsion pavement designed to protect and improve esthetics of asphalt pavement. The emulsion is fortified with special surfacants to promote superior adhesion and durability. Select aggregate is job-mixed to produce a slip resistant coating.

Sizes: Sealmaster Coal Tar Sealant or Approved Equal is available in 4,000 gallon bulk tanker, 55-gallon drums, and 5-gallon pails.

Color: Sealmaster Coal Tar Sealant or Approved Equal dries to a deep, rich black color.

Coal Tar application shall not be applied when temperature is expected to drop below 50°F at any time within a 24 hour period after application.

Material must meet the following specifications for Coal Tar Pitch Emulsion (CTPE) Pavement Sealers:

- ASTM D 5727
- RP 355e
- ASTM D 490
- ASTM D 3320-74T
- FAA P627
- FAA P628
- FAA P631

Pavement Sealers must meet the material requirements when tested in accordance with the following procedures listed in the table on the next page:

- ASTM D 140
- ASTM D 466
- ASTM D 490
- ASTM B 117
- ASTM D 529
- ASTM D 2939
- ASTM D 244

Material shall be homogenous and show no separation or coagulation that cannot be overcome by moderating stirring. Material must pass all of the following test and specifications.

**Sumner County, Tennessee
Pavement Sealing**

Coal Tar Pitch Emulsion Pavement Sealer
Page 2 of 3

<u>Test</u>	<u>Specification</u>
Chemical & Physical Analysis	
-Non Volatilities %	47-53%
-Ash Non Volatilities %	30-40%
-Solubility of Non Volatiles in CS ₂ %	20% Min
-Specific Gravity 25°C	1.20 Min
Drying Time	8 hr. Max.
Adhesion & Resistance to Water	No penetration or loss of adhesion
Resistance to Heat	No blistering or sagging
Resistance to Impact	No Chipping, Flaking or Cracking
Flexibility	No cracking or flaking
Resistance to Volatilization	10% Loss in Weight Max
Wet Film Continuity	Smooth, Nongranular Free from Coarse Particles
Resistance to Kerosene	No Loss of Adhesion or Penetration
P-625 Fuel Resistance Test	Evaluation of Fuel Resistance

Environmental Considerations: Coal Tar should not contain asbestos. Coal Tar should be an environmentally friendly water based pavement sealer containing less than 150 grams per liter volatile organic content (VOC).

Installation: Surface must be clean and free from all loose material and dirt. Pavement surface repairs should be made with a suitable hot or cold asphalt mix. Cracks should be filled an appropriate asphalt emulsion crack filler. All grease, gas, and oil spot stains should be treated with a petro seal coating prior to installation of coal tar.

Coal Tar should be applied by either pressurized spray application equipment or self-propelled squeegee equipment. Pressurized spray equipment shall be capable of spraying pavement sealer with sand added. Equipment used shall have continuous agitation or mixing capabilities to maintain homogeneous consistency of pavement sealer mixture throughout the application process. Self-propelled squeegee equipment shall have at least 2 squeegee or brush devices (one behind the other) to assure adequate distribution and penetration of sealer into bituminous pavement. Hand squeegees and brushes shall be acceptable in areas where practically prohibits the use of mechanized equipment. Material is recommended to be applied by a spray bar for even application.

**Sumner County, Tennessee
Pavement Sealing**

Coal Tar Pitch Emulsion Pavement Sealer
Page 3 of 3

Mixing Procedures: For optimum results Coal Tar shall be mixed in accordance with the following mix design (based on 100 gallons for ease of calculation):

Coal Tar Concentrate.....100 gallons
Water.....30-40 gallons
Sealer Polymer Additive.....1-2 gallons
Sand*300-500 lbs

*(40-70 mesh AFS)

Application: Coal Tar will be applied to city streets and parking areas with some being high traffic areas. The quote must include enough product for these high traffic areas. Two coats of properly mixed coal tar sealer shall be installed for optimum performance and durability. A third coat of Coal Tar Sealer may be applied to high traffic areas such as entrances, exits, and drive lanes.

Application Rate: Apply properly mixed Coal Tar at a rate of .11 to .13 gallon per square yard (70-82 square feet per gallon) per coat.

Product must be applied at an ambient temperature at a minimum of 50° F. Temperature shall not drop below 50°F in a 24 hour period following application. New asphalt surfaces should be allowed to cure a minimum of four weeks under ideal weather conditions (70°F) before applying Coal Tar.

Contractor shall take care to install sealant up to face of curb. Contractor shall not spray curb. Contractor shall be responsible for removal of overspray.

A warranty should apply Sealmaster Coal Tar Pitch Emulsion Pavement Sealer or Approved Equal should meet the chemical composition and performance requirements as stated above.

Safety data sheets and technical assistance must be made available for the product.

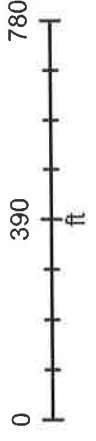
Sumner County Administration Building



SUMNER COUNTY, TENNESSEE

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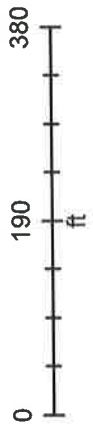
Gallatin Health Dept./Tn. Rehab Building/Animal Control



SUMNER COUNTY, TENNESSEE

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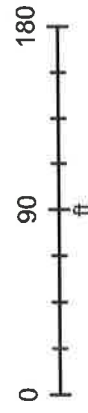




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Odoms Bend Sheriff's building



SUMNER COUNTY, TENNESSEE

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The Product name is Coal Tar Pitch Emulsion Pavement Sealant.

This product is a clay-stabilized, fuel resistant coal tar emulsion pavement designed to protect and improve esthetics of asphalt pavement. The emulsion is fortified with special surfacants to promote superior adhesion and durability. Select aggregate is job-mixed to produce a slip resistant coating.

Sizes: Sealmaster Coal Tar Sealant or Approved Equal is available in 4,000 gallon bulk tanker, 55-gallon drums, and 5-gallon pails.

Color: Sealmaster Coal Tar Sealant or Approved Equal dries to a deep, rich black color.

Coal Tar application shall not be applied when temperature is expected to drop below 50°F at any time within a 24 hour period after application.

Material must meet the following specifications for Coal Tar Pitch Emulsion (CTPE) Pavement Sealers:

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**Sumner County, Tennessee
Pavement Sealing**

Coal Tar Pitch Emulsion Pavement Sealer
Page 2 of 3

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**Sumner County, Tennessee
Pavement Sealing**

Coal Tar Pitch Emulsion Pavement Sealer
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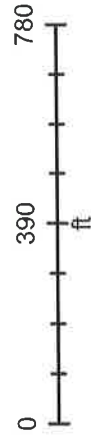
Sumner County Administration Building



SUMNER COUNTY, TENNESSEE

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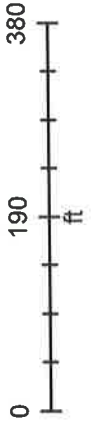
Gallatin Health Dept./Tn. Rehab Building/Animal Control



SUMNER COUNTY, TENNESSEE

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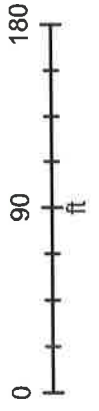




SUMNER COUNTY, TENNESSEE

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Odoms Bend Sheriff's building



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