

NEW AND RETURNING STUDENT ONLINE REGISTRATION

Registration for your new student is easy and can be completed online.

If you already have a Skyward account (due to having another child enrolled in the district), follow the instructions on Step 1.

If you do not have a Skyward account, go to Step 2.

STEP 1	1 - Please access Skyward via the following link: <u>SKYWARD</u>
	2 - Use your existing login ID and password
	3 - If you don't remember your login credentials, please contact the attendance clerk at your zoned school.
	4 - Once in Skyward, select New Student Online Enrollment

STEP 2	1 - Click the following link to request a NEW account to enroll your new student: <u>NEW SKYWARD ACCOUNT</u>
	2 - Choose New to Sumner County Schools. Fill out the form and enter your contact information including your email and /or phone number.
	3 - You will receive a login code via text and/or email. Then you will be directed to the New Student Enrollment Application page. Use the login name you created and the password you were assigned to enroll your student.
	4 - Once you are on the New Student Enrollment Application page, begin entering your student's information.
	5 - Please proceed through the multiple steps of your registration. Be sure to click SAVE AND CONTINUE after each step. Once you have completed all the steps, click on the SUBMIT APPLICATION TO THE DISTRICT button.